



POPATRAO KISANRAO THORAT COLLEGE

Khutbav, Tal.- Daund, Dist.- Pune - 412203, Ph. No. 02119-284012

NAAC Accreditation 'B' Grade

(Affiliated To Savitribai Phule Pune University)

ID No : PU/PN/S/391/2009

College Code : 0923

Establishment Year - 2009

Founder

Hon.Ex.M.L.A. Rameshappa Thorat
Chairman, P.D.C.C. Bank Pune

Principal

Dr. Rekha Salunke
M. Sc., Ph.D.

Ref. No.:

Date: 25/08/2023

Code of Conduct Policy Document

Code of conduct for students:-

(undertaking is sought by students and the parents at the time of admission)

1. Throughout the academic year, students must attend all classes.
2. Minimum 75% attendance for lectures and practical's is compulsory.
3. All students must carry their identity cards in the campus.
4. Ragging is strictly prohibited. If found guilty of ragging, he/she will be liable for strict disciplinary action.
5. All students are bound to use assets of the college carefully and properly.

Code of conduct for teachers :-

1. Teacher should maintain absolute integrity.
2. Teacher must show devotion to his profession.
3. Teaching plan of the allotted subjects should be prepared by the teachers.
4. Teacher should maintain Diary and Roll Call Register.
5. The teacher must solve the doubts and questions from the students.

Code of conduct for Non-teaching staff:-

1. Peons should ensure cleanliness of respective classroom, staff rooms, laboratories.
2. Lab attendance should ensure the cleanliness and keep ready the respective laboratory for the practical
3. The administration staff should ensure the smooth functioning of the student's admission, examination issues and college/institution administration.

Code of conduct for Principal:-

1. The principal should take all necessary disciplinary actions as and when required to maintain the discipline in the college.
2. The principal should encourage faculty members to update their knowledge by attending seminars/workshops/conferences.
3. The principal should function as a mediator between the college and the institution/stakeholders.
4. The principal should encourage faculty members to publish text books, research papers in reputed national/international/Journals/ Conferences.



Dr. Rekha Salunke

Principal

Popatrao Kisanrao Thorat College
Khutbav, Tal.-Daund, Dist.-Pune.